**DONATION RECEIPT**

|  |  |
| --- | --- |
| **Date:**  | **[Date]** |
| **Organization Name:**  | **[Organization Name]** |
| **Street Address:** | **[Street Address]** |
| **City, State, Zip:**  | **[City, State, Zip]** |

**Donation Value**

Thank you **[Donor’s Name]** for your contribution of

Dollars **[Amount]** in value described as:

[ ]  **-** **Monetary Payment** made by [ ]  check [ ]  credit card [ ]  cash [ ]  other

[ ]  **-** **Food** described in the itemized list in Exhibit A

[ ]  **-** **Property** (in kind) described in the itemized list in Exhibit A

[ ]  **-** **Vehicle** described in Exhibit B

**Organization Type**

The organization is: (check one)

**☐ - Classified** as a 501(c)(3) non-profit organization by the standards of the Internal Revenue Service (IRS). Therefore, the donation may be tax-deductible to the extent allowed by law.

**☐ - Not classified** as a 501(c)(3) non-profit organization by the standards of the Internal Revenue Service (IRS).

**Authorized Signature**

|  |  |
| --- | --- |
| **Representative’s Name:** | **[Representative’s Name]** |
| **Title:**  | **[Title]** |

**EXHIBIT A**

|  |  |
| --- | --- |
| **Description of Donation**  | **Value** |
| **[Description]** | **[Amount]** |
| [Description] | **[Amount]** |

**EXHIBIT B**

|  |  |  |  |
| --- | --- | --- | --- |
| **Make:** | **[Make]** | **Model:** | **[Model]** |
| **Color:** | **[Color]** | **Year:** | **[Year]** |
| **Body Style:** | **[Body Style]** | **Odometer Reading:** | **[Odometer Reading]** |
| **Vehicle Identification Number** | **Vehicle Identification Number** |